

Mayfair Specialist Courses: General Banking



Welcome to Mayfair Training

*"To **connect** organisations and individuals to professional certified training solutions"*

Mayfair Professional Academy (MPA) is the body established to meet our vision. MPA offers three routes to certification:

- *Mayfair Certification*
 - *Mayfair Specialist Courses*
- *Business & Management Certification*
- *Professional Certification*

Each route has been specifically chosen to ensure that the diverse and wide needs of customers are met. Experience shows us that clients require outstanding academic programs, professional recognition and also bespoke customised solutions. All our solutions are focused on the knowledge and skills needed to perform in the real-world.

The challenges facing individuals and corporations are continually changing and we endeavour to focus on general management skills, business skills, and project management personal effectiveness with a focus on leading to Certification.

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Mayfair Training Ltd. is registered in England & Wales Company Registration Number 7130154

Mayfair Specialist Courses: General Banking

Module Overview

This programme is part of a Specialist Provision at Mayfair Training. This programme forms part of a series of courses suitable for Employees, professionals working in this field. The programme is delivered by an experienced practitioner, who has worked, trained and helped corporation and banks to create better understanding in practices and systems.

Objectives

To develop in the participants an understanding of legal significance and implications of various aspects of banking operations.

Target Officers and Clerks.

Methodology

PP Presentation Lectures, In Basket exercise – Case studies discussion and Exercises.

Duration This is a two day course.

Course Outline:

- Banker - Customer Relationship – Rights and obligations – opening of Accounts for various types of customers – Introduction – Mandate – Power of Attorney.
- Banking Instrument (Negotiable) – Check – Bill of Exchange – Promissory Notes – Their special features – Holder in Due Course
- Payment and Collection of Checks– Endorsements– Crossing obligations of collecting and paying banker
- Stop payments – Attachment Orders – Death – Insanity and Bankruptcy of Customer – Lien – Set Off
- Bills – Demand and usance bills – Due dates- Clean and documentary bills – Bills returned unpaid – Noting and protest – Remittance – Issue and payment of DD TT MT – Cancellation of DD – issue of duplicate drafts
- Advances – Principles – Assessment and evaluation of Borrower’s creditworthiness – Types of security and Methods of creating charge
- Letter of Credit – Types – Parties – Roles, rights and obligations
- Banks Relevant provisions in UAE Commercial Transaction Law

Accreditation Mayfair Certification

This course is subject to change/updates

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